



PTA MEETING MINUTES



Hermon Elementary General PTA Meeting
January 9, 2018 ~ 6:00 – 7:30 PM
HES - Room 11

Attendance: Shelly T., Jennifer V., Cindy P., Jenny P., and Jenni H.

Welcome and Introductions – Shelly

Approval of December, 2017 minutes – Cindy (Accepted as read.)

- Shelly briefed Mrs. Perry on a few items from last month's meeting. Regarding a new bulletin board in the school lobby, Mrs. Perry said that whole lobby area is going to be redesigned with the school renovations and it is anticipated to have new bulletin boards put up. As for the classroom parent sign-up forms, Mrs. Perry/PTA will revisit the idea in the future to see how better to implement it.

Treasurer's Report – Jennifer (Reviewed financial reports for December).

- The PTA received a check from Box Tops for \$1,298 and another check from the Great American Opportunities for \$783.60.
- We still need an invoice from Workstore for the Spiritwear sale.

Principal's Report – Mrs. Perry

- Discussed current progress on the school's three main goals for this year:
 - Goal 1: Improve curriculum and instruction, with this year's main focus being literacy. Providing professional development to teachers on collecting student academic and behavioral data consistently across the entire school for more accurate reporting in the development of Student Assessment Profiles (SAP) for each student. Teachers are also involved in school-wide technology training and the school committee is currently reviewing job descriptions of every position, both academic and non-academic, in the school district.
 - Goal 2: Improve reporting and communication. The student data for report cards are being implemented in the PowerSchool program. There was a question on why the report cards were printed with some pages upside down and Mrs. Perry said it was a software issue and IT is looking into it. Eventually a PowerSchool app will be available for parents to use.
 - Goal 3: Implementing Response to Intervention (RTI), which is a three-tiered intervention program to provide support, both academically and behaviorally, to students with learning and behavior needs.
- Helping Hands – 38 HES families were helped this year. Will brainstorm ideas on how to streamline the process for next year.
- All general education classrooms are now using the document cameras and they have been extremely helpful with classroom instruction. Mrs. Perry was asked if



the Special Education classrooms would use the cameras and she said yes. She'll put in a request for three more cameras to be voted on at next month's meeting.

- Progress reports will go home on January 19th.
- HES Family Nights will be held January 24th for 3rd and 4th grades and January 25th for K – 2nd grades. (6:00 PM both nights). The PTA will provide refreshments for the event and Mrs. Perry will reserve the cafeteria.
- On behalf of the staff, Mrs. Perry gave the PTA a huge thank-you for the Teacher/Staff Appreciation Breakfast.

Old business:

1. Spiritwear – when to hold the next sale?
 - Discussion ensued and it was decided to have the spring sale from March 26th – April 13th with an estimated delivery date of opening day of baseball season at the end of April.
2. Holiday crafts:
 - A survey was emailed to the teachers asking for feedback on December's holiday craft and how to proceed going forward. The email was sent to the 20 classroom teachers and we received a response from 10 teachers. All were in favor of having the PTA supply the crafts, but they were split down the middle on having a grade-level time for volunteers to come in verses having the teachers set their own classroom schedule for craft time. Some teachers wrote that they would like to go back to how it was done last year, with having all four classrooms in the cafeteria to do the craft.
 - Next year we will start the process in early November to coordinate with teachers to order the crafts and set the dates/times to have craft events. We can inquire with each grade-level so see if they prefer to have the crafts in their classrooms or if they want to have it in the cafeteria.

New business and announcements:

1. The PTA Secretary position and a PTA Co-Chair position will be open in June.
 - According to the current HES PTA by-laws, a term is 3 years and an officer can serve up to three terms (for a total of nine years). At the end of each term, an officer that wishes to continue to serve in their current position needs to be voted in for another new term. Melissa has expressed an interest in serving another term.
 - If anyone is interested in either of these positions, please contact Cindy for more information or to submit your nomination. Nominations requests are taken in March, nominations are announced in April and the election takes place in May.



2. HES Family Nights
 - See comments above.

3. Talent Show:
 - Mrs. Perry is OK with having this event again this year. Caroline P. will coordinate the show again this year and will check with the office schedule for availability of the gym/cafeteria. Tentative date will be March 23rd.

Public Items or Comments

Teacher request item:

- Jenni H. updated us on the restaurant events. She is still waiting on a check from Five Guys and is planning an event with Sweet Frogs for the end of May/early June.
- A request was made by the Music Department for \$100 - \$150 to have their Yamaha piano tuned sometime before May. This request was tabled for next month.

Adjournment: Meeting adjourned at 7:15 PM

Next general PTA meeting: February 13th, 2018